Newchurch Village Community Association

[n ewchurch-village.co.uk](file:///C:\\Users\\Cherry\\AppData\\Local\\Packages\\microsoft.windowscommunicationsapps_8wekyb3d8bbwe\\LocalState\\Files\\S0\\1651\\www.newchurch-village.co.uk)@NewchurchRoss

Charity number 1194179. Company number 12027719

Risk Assessment

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| **Carried out by:**  Fiona Heppleston – 8th January 2022 | **Date of risk assessment: 12th January 2022** |
| **Task/ Activity /Environment:**  General meeting of Newchurch Village Community Association  Meeting to be held in St Nicholas Church Newchurch | |
| **Potential hazards:**   * Current COVID restrictions | |
| **List of people especially at risk:**   * Members of the meeting | |
| **What precautions are already in place?**   * All members to sanitize before entering the church * Ensure masks are worn throughout the meeting * Members to be spaced apart * Surface areas to be cleaned before leaving the premises * No refreshments   ***Ensure key members have sight of the Risk Assessment for St Nicholas church and follow guidelines*** | |
| **What additional precautions are needed?**   * Named First Aider – Susan Holt * First Aid Kit | |
| **Date controls to be implemented by:**  **12th January 2022** | **Person to implement controls:**  **Fiona Heppleston/Danny Allen** |
| **Date controls implemented:**  **12th January 2022** | **Person who implemented controls:**  **Fiona Heppleston/Danny Allen** |

Risk Assessment Review

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| Date of review: | Carried out by: |
| Additional precautions needed following review: | |
| Date controls to be implemented by: | Person to implement controls: |
| Date controls implemented: | Person who implemented controls: |

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